



New Brunswick Public Library Service  
Service des bibliothèques publiques du Nouveau-Brunswick

**SUMMER READING CLUB ACTIVITY LEADER**  
(SUMMER POSITION – 14 weeks – Week of May 16 to week of August 15, 2022)  
**Various Locations**  
New Brunswick Public Library Service

New Brunswick public libraries are searching for creative and dynamic individuals with demonstrated enthusiasm towards working with children and youth for the position of Summer Reading Club Activity Leader.

**DUTIES:** Reporting to the Library Manager or Director, the Summer Reading Club Activity Leader is responsible for planning, promoting, preparing, and presenting activities for children and youth as part of the Summer Reading Club.

These duties include: promoting the Summer Reading Club during school visits (in-person and/or virtually), planning and delivering a variety of programs to bring children and youth to the library, encouraging reading among the participants, helping participants and their caregivers find library materials, and other duties as related to the Summer Reading Club Program.

**QUALIFICATIONS:** In addition to possessing the necessary skills and abilities to perform the above noted duties, candidates must:

- Be a resident of New Brunswick or a First Nation community in New Brunswick;
- Be eligible to work in Canada; and
- Possess a high school diploma.

Volunteer or paid experience working with children and youth is required. Prior to appointment, the successful candidate will be required to obtain a criminal record check for work with the vulnerable sector. A strong knowledge of the Microsoft Office Suite is necessary. Written and spoken competence in English and/or French is essential.

The successful candidate will demonstrate initiative and the ability to work both independently and in a team environment. Strong interpersonal, organizational and communication skills are essential. Video production experience and other technological skills are considered assets.

**SALARY:** \$15.00 per hour

**HOURS:** This position is full-time (36.25 hours a week) for 14 weeks. The position requires daytime, evening and weekend shifts (based on work schedules).

**APPLICATIONS:** Candidates must demonstrate on their application how, when and where they have acquired the skills and qualifications required for this position. Please state your language capability.

Interested applicants are invited to submit their cover letter and résumé to the Library Manager or Director. Contact information for the libraries can be found on the New Brunswick Public Library Service website: <https://www2.gnb.ca/content/gnb/en/departments/nbpl/locations-and-hours.html>.

The New Brunswick Public Library Service is a branch of the Department of Post-Secondary Education, Training and Labour.